



## **HOUSE CORPORATION 2024-2026 CONVENTION AWARDS**

### **Outstanding House Corporation Award**

Awarded to the local house corporation that consistently supports its collegiate chapter in all aspects of house corporation operations, fiscal responsibility and Phi Mu policy.

*Judged by: Awards Committee*

### **Most Improved House Corporation Award**

Awarded to the local house corporation that consistently demonstrates improvement in all areas of house corporation requirements and expectations in support of its collegiate chapter's need for chapter quarters.

Criteria:

- 1) Actively recruits, retains and plans for the succession of house corporation members.
- 2) Identifies and improves house corporation operating procedures.
- 3) Promptly prepares and applies the annual budget.
- 4) Assesses and employs corrections to ensure the safety and security of the chapter quarters.
- 5) Annually audits the chapter's competitiveness on campus and takes measures to enlist chapter input for proposed updates.
- 6) Maintains good stewardship of the chapter's assets through proper management and fiscal responsibility.
- 7) Seeks guidance and support from the National Headquarters to correct any deficiencies in financial responsibility and reporting.
- 8) Includes collegiate representatives as invited guests to house corporation meetings and endeavors to have a collaboration of voices to include the collegiate chapter supported by the local house corporation.
- 9) Maintains a regular and working relationship with National Headquarters while following policy and requests.
- 10) Completes and submits the Annual House Corporation Packet, on time, to the National Headquarters.
- 11) Housing & Decorating projects receive the approval of the National Headquarters.
- 12) Participates in National Headquarters provided webinars, training sessions and House Corporation Forums.
- 13) Collaborates with the chapter to complete and submit the Headquarters provided House

Corporation/Chapter MOA in September.

14) Proper management of financial responsibility to include reporting.

15) Monitors and participates in campus meetings and continued education for house corporations.

*Judged by: Awards Committee*