

National Council Job Description

In addition to the responsibilities outlined in Phi Mu's governing documents, the National Council acts as an informed agent of the membership to ensure appropriate organizational performance.

Accordingly, the National Council has direct responsibility to create:

1. The link between the members and the operational organization.
2. Written governing policies that address the broadest levels of all organizational decisions and situations:
 1. *Ends*: what good or benefit the organization is to produce, for which recipients, at what worth/cost.
 2. *Executive Limitations & Expectations*: Constraints on executive authority that establish the boundaries of prudence and ethics within which all executive activity and decisions must take place.
 3. *Governance Process*: Specification of how the National Council conceptualizes, carries out and monitors its own task.
 4. *National Council-Staff Linkage*: How power is delegated and its proper use monitored, including the Executive Director role, authority and accountability.
3. Assurance of organizational performance on Ends and Executive Limitations & Expectations.
 1. Continuity of the Executive Director function.
 2. Structured monitoring of the Executive Director, as outlined in National Council-Staff Linkage policies.
4. Operational decisions that the National Council has prohibited the Executive Director from making by its Executive Limitations and Expectations policies.

National Council members will meet the following expectations:

1. Serve on a National Council Committee.
2. Contribute to a Foundation giving level program and to the Fraternity's Alumnae dues program.
3. Attend Phi Mu's National Convention, paying the officer convention registration fee.

The duties of National Council can be found in the Governing Documents:

- [Constitution and Bylaws, Article II. Section 4.](#)
- [Standing Rules and Procedures, Article II. Section 4.](#)
- [Constitution and Bylaws, Article III. Section 1.C.](#)
- [Standing Rules and Procedures, Article III. Section 1.C.](#)